

How to generate your application form for Global Survey Solutions software

Fill in your application form and select your software from the drop-down list

Fill in Customer's Data and generate your application form

File

Company's information

Client's Data to be saved here

Company Name: ABC Company

Address, Line 1: Nice Street 20

Address, Line 2: Office 101

City: Deer F

Zip Code: TX 36712

Country: United

Customer's contact person information

Contact person Title: Mr.

First Name: John

Middle Name: P.

Last Name: Smith

Phone: +17132345678

Fax: +17132345679

Website: www.abc-comp.com

Company E-mail

E-mail 1: ops@

E-mail 2: info@

E-mail 3: boss@

Select your software

Select Software: Ship Oil EU

REMEMBER: Selected software will only work on the computer which has been used to fill in this form!!!

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Now you have two options: either to save the file with information about your company and automatically create your e-mail ready to be send immediately to us or just to save the file with information about your company which can be sent later manually.

Option 1.

Having filled in required information about your company in the menu “File” click the submenu “Save Client Data and Send...”.

i Fill in Customer's Data and generate your application form

File

- Save Client Data and Send...
- Save Client Data only...
- Exit...

Company Name: ABC Company

Abbreviated Company Name (max. 3 letters): ABC

Address, Line 1: Nice Street 20

Address, Line 2: Office 101

City: Deer Park

Zip Code: TX 36712

Country: United States

Customer's contact person information

Contact person Title: Mr.

First Name: John

Middle Name: P.

Last Name: Smith

Phone: +17132345678

Fax: +17132345679

Website: www.abc-comp.com

Company E-mails to be used for reporting

E-mail 1: ops@abc-comp.com

E-mail 2: info@abc-comp.com

E-mail 3: boss@abc-comp.com

Select your software package

Select Software: Ship LNG EU

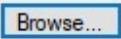
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The Excel file containing the data of your Company filled in by yourself will be automatically saved in the created folder “C:\Customer Data”. Then you will see the following menu:

E-mail Saved Client's data to Global Survey Solutions

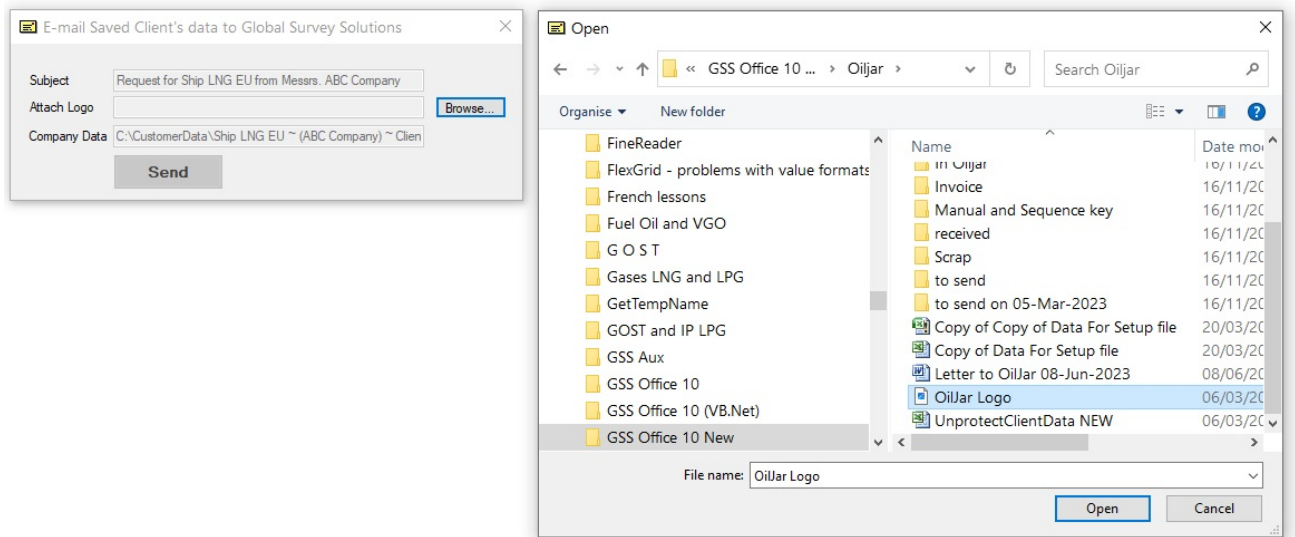
Subject: Request for Ship LNG EU from Messrs. ABC Company

Attach Logo: 

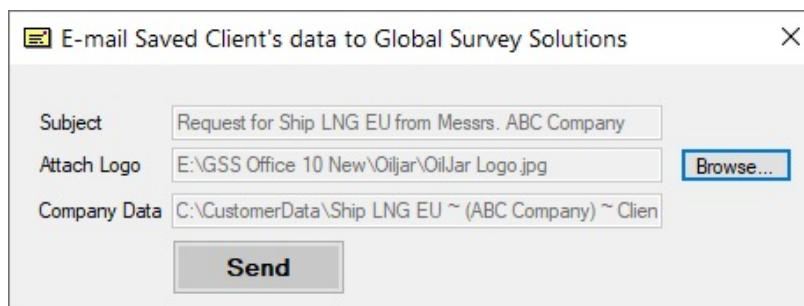
Company Data: C:\CustomerData\Ship LNG EU ~ (ABC Company) ~ Client

Send

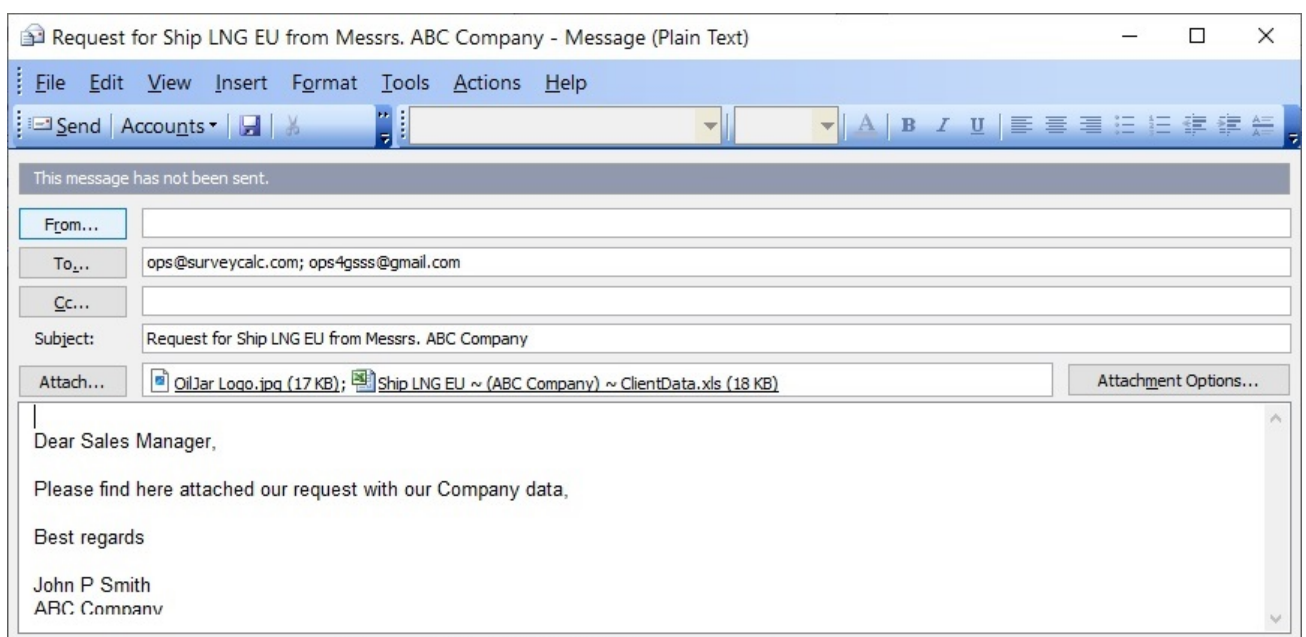
Click the button “**Browse**”, find the file of the logo of your Company and select it by clicking the button “**Open**”:



Show the path to the file of your logo, if you want to have your company's logo in reports. Your logo will be attached to your message to us. The path to your logo will be shown in the middle text box:



Now you need to click the button “**Send**” and the following window of your e-mail program will appear. The subject, the text of the message, the name of the file with the data of your Company will be created automatically. This Data File and your logo will be attached to this message automatically:



Now you just click the button “**Send**” in the menu of your e-mail program and we will get your message.

Option 2

Having filled in required information about your company in the menu “**File**” click the submenu “**Save Client Data only...**”.

Fill in Customer's Data and generate your application form

File

- Save Client Data and Send...
- Save Client Data only...**
- Exit...

Company Name: ABC Company

Abbreviated Company Name (max. 3 letters): ABC

Address, Line 1: Nice Street 20

Address, Line 2: Office 101

City: Deer Park

Zip Code: TX 32456

Country: United States

Customer's contact person information

Contact person Title: Mr.

First Name: John

Middle Name: P.

Last Name: Smith

Phone: +17132345678

Fax: +17132345679

Website: www.abc-comp.com

Company E-mails to be used for reporting

E-mail 1: ops@abc-comp.com

E-mail 2: info@abc-comp.com

E-mail 3: boss@abc-comp.com

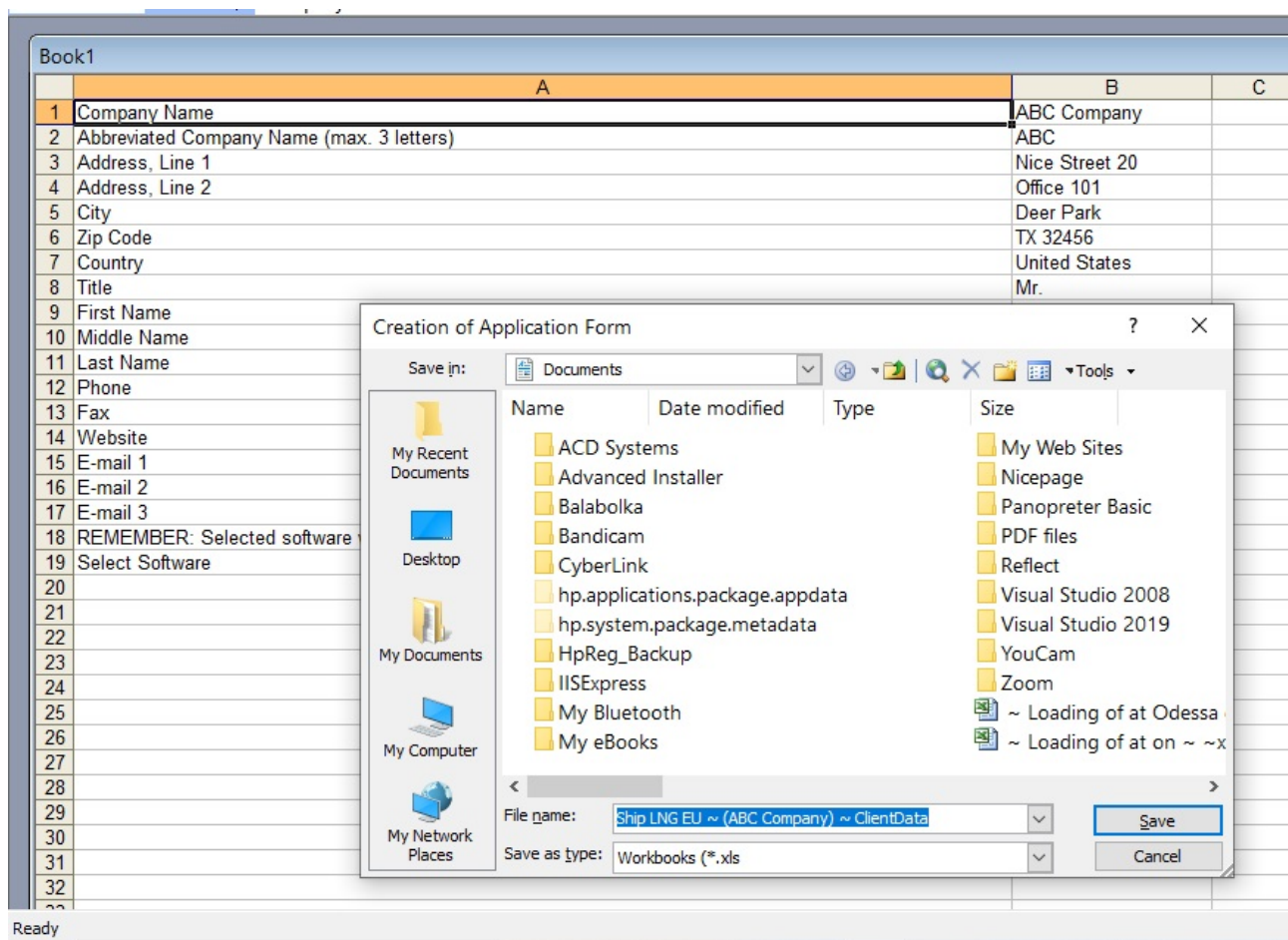
Select your software package

Select Software: Ship LNG EU

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Then an Excel file with the Data of your Company filled by yourself will be created automatically and you need to select the folder where you want to save this file. You can send this file together with the file of your logo later manually from your e-mail program to two e-mail addresses: ops@surveycalc.com and ops4gss@gmail.com.



Important!!! Bear in mind that your software will work only on the computer which was used to generate your Excel file with application form, i.e. computer from which you open “GetCustomerData.exe” file received from us.